



# USMLE<sup>®</sup> Committee Directory

A Joint Program of the Federation of State Medical Boards  
of the United States, Inc., and NBME



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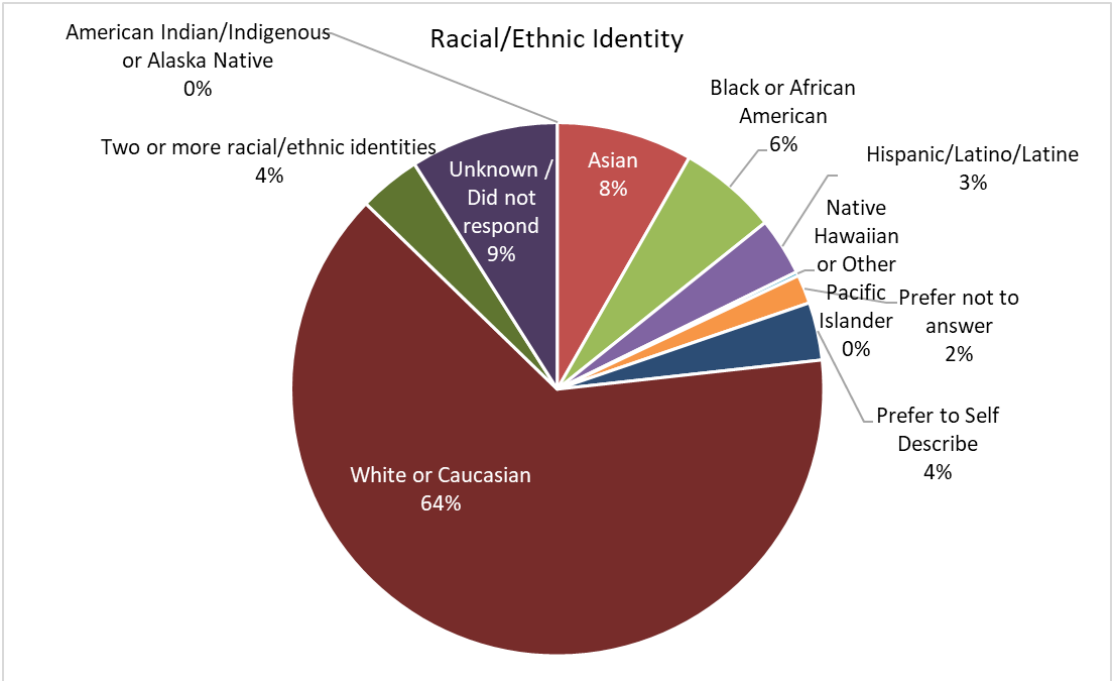


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# About USMLE Committees & Task Forces

The United States Medical Licensing Examination® (USMLE®) program is both grateful and proud to list the names of the medical educators, academic researchers, state medical board members, practicing clinicians and other professionals who served as committee or task force members in 2023. Included you will find a list of cohorts comprising individuals whose expertise and dedication made it possible for the USMLE program to continue to serve the state and regional medical boards and the medical education community. These individuals enable the USMLE to achieve its goals of assessing a physician's ability to apply knowledge, concepts, principles and patient-centered skills.

In 2023, 400 individuals contributed to the USMLE examination program by creating and reviewing test materials. Of these, 47% identified as women and 43% as men.<sup>1</sup> More than 27% identify as from a historically underrepresented racial and ethnic group<sup>2</sup>.



Nearly 62% of members held a medical degree; nearly 27% held both a medical degree and an additional advanced degree; 6% held a PhD alone; and 5% of these members held other degrees from various disciplines. Geographically, nearly 33% of committee members were from the Southern United States; more than 24% were from the Central United States; more than 25% were from the Northeast; and 17% were from the West Coast. More than 20% of members speak one or more languages other than English.

Nearly 8% of committee members reported to be either current or former members of state licensing boards. Individuals from more than 173 organizations served on a USMLE committee.

<sup>1</sup>34 (9%) USMLE committee and task force members did not report a gender identity and 5 (1%) reported a gender identity other than man or woman.

<sup>2</sup>36 (9%) individuals did not report a racial/ethnic identity.

# USMLE Committees

## USMLE Budget Committee

Financial arrangements for the USMLE program are managed jointly by FSMB and NBME through the USMLE Budget Committee, which consists of representatives appointed by FSMB and NBME. The committee meets annually to review and approve the statements of budgeted revenue and expenses and to review and revise, when needed, fees charged for USMLE examinations and ancillary fees.

### *NBME Representatives*

#### **JOHN HINKE, JR., CPA**

National Board of Medical Examiners

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### *FSMB Representatives*

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#### **KATIE L. TEMPLETON, JD**

Oklahoma State Board of Osteopathic Examiners

## USMLE Committee for Individualized Review

The USMLE Committee for Individualized Review (CIR) is a standing committee appointed by the USMLE Composite Committee. It exercises the authorities and responsibilities described in the USMLE Policies and Procedures regarding irregular behavior, score validity and anomalous performance.

A majority of the committee's time is spent reviewing cases of possible irregular behavior. Irregular behavior includes any action by applicants, examinees or others that could compromise the validity, integrity or security of the USMLE process. Examples of irregular behavior include, but are not limited to, communicating or attempting to communicate about test items, cases and/or answers; altering or misrepresenting examination scores or outcomes; or possessing unauthorized materials in the secure testing area. The CIR carefully considers all available pertinent information and evidence when rendering a decision. If the committee determines that an individual engaged in irregular behavior, an annotation to that effect will appear on applicable score reports and transcripts for that examinee. Further, the committee has the authority to report their findings to the Federation of State Medical Boards' Physician Data Center and/or other legitimately interested entities as well as bar the individual from future administrations of USMLE.

### *Chair*

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*Public Representative*

**PAMELA J. BEAL**

Diversified Consulting Services, LLC

*\*Current or former state medical board member*

## USMLE Composite Committee

The USMLE Composite Committee was established jointly by the Federation of State Medical Boards and NBME to provide oversight for and direct the operation of the USMLE, including establishing policies and considering their fiscal impact upon the USMLE program. The Composite Committee is also responsible for approval of examination objectives and blueprints; test formats and changes in test length; score reporting policies; test administration policies; and policies for examination security and integrity, irregular behavior, score validity and anomalous performance.

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## USMLE Management Committee

The USMLE Management Committee, with final approval from the Composite Committee, approves the design of each USMLE examination or its components; monitors and coordinates test development and review committees; oversees standard setting for each exam; advises on test administration and test accommodations issues; reviews and responds to reports from external groups; advises program staff on issues related to new test formats and changes to exams; reviews trends in examinee counts and performance; and monitors/evaluates implications of national trends in medicine and education. Committee members include individuals with experience on state medical boards, medical school faculty and governance leaders from schools across the United States, practicing physicians, residents and public members.

### *Chair*

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The University of Texas at Tyler School of Medicine

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## USMLE Medical Student and Resident Advisory Panel

The Medical Student & Resident Advisory Panel allows students and residents to communicate directly with the sponsors of the USMLE program (NBME and the Federation of State Medical Boards) on issues that impact their experience with the USMLE. Panel members can share their perspectives on current policies related to the USMLE and provide insight into how potential changes will affect examinees.

Members of this panel are also instrumental in sharing important information and announcements about the USMLE and bringing feedback to the USMLE program from the medical education community.

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## USMLE Patient Characteristics Advisory Panel

The USMLE Patient Characteristics Advisory Panel provides guidance for USMLE governance and test development in regard to patient characteristics in exam materials.

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# USMLE Test Material Development Committees

Test Material Development Committee (TMDC) members develop and review the test questions and cases that form the USMLE.

## USMLE Acute Care TMDC

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## USMLE Computer-based Case Simulations (CCS) Committee

USMLE CCS Committee members develop and review clinical case scenarios and create scoring rubrics for cases that appear on the USMLE Step 3 examination.

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The USMLE Legal/Ethical Task Force is a group of subject matter experts convened to review the content outline in the areas of Legal, Ethical, and Professionalism as related to medical licensure. With guidance and approval from the USMLE Management Committee, the group's task is to determine the most pertinent topics in these areas that are appropriate for testing across the USMLE examination series, revise the content outline as needed, and provide guidance to item writers assigned to develop questions on these topics.

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#### **G. MICHAEL HARPER, MD**

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#### **TRAVIS P. WEBB, MD, MHPE**

University of Tennessee Health Science Center College of Medicine

*\*Current or former state medical board member*

## USMLE Multimedia Task Force

The Multimedia Task Force provides guidance for multimedia in USMLE. Guidance will be shared with staff and subject matter experts. Tasks include providing feedback regarding current images in the database, providing recommendations for obtaining more images, and assisting in providing guidelines on the level of learner for a particular type of image.

### *Chair*

#### **KATHLEEN A. JONES, MD**

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#### **CHRISTIAN ARBELAEZ, MD, MPH**

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# Standard Setting Panels

Standard Setting Panel Members evaluate the pass/fail standard used for USMLE Step exams. Data from the standard setting panels are used by the USMLE Management Committee when they review the minimum passing performance levels for USMLE exams. Panelists include faculty from medical schools across the United States, members of state medical boards, and practicing physicians. They contribute subject matter expertise as well as knowledge of the examinee populations and the skills and competencies necessary for the safe and effective practice of medicine.

## Step 3 Standard Setting

### **STANLEY M. AUGUSTIN, MD**

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### **JADA BUSSEY-JONES, MD**

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### **MICHAEL CABANA, MD, MPH**

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### **KATHLEEN DONNELLY, MD**

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### **SARAH FARRIS, MD**

University of South Carolina School of Medicine, Greenville

### **ADAM J. GRAY, MD**

University of Kentucky College of Medicine

### **MIRIAM HOFFMAN, MD**

Hackensack Meridian School of Medicine

**NANCY HUEPPCHEN, MD**

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**JOHN INGRAM, MD**

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**CHRISTOPHER D. JACKSON, MD**

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# State Board Advisory Panel to USMLE

The State Board Advisory Panel to USMLE is composed of state medical board staff and members and is convened annually by the USMLE program to discuss and get input on USMLE issues and policies that may impact state medical boards (e.g., USMLE scoring, USMLE security, exam design, communications with state boards). The panel also provides the USMLE program with information and updates on issues that are impacting the individual states and medical boards that may be of interest to or impact the USMLE program or examinees.

**STEPHEN BOESE**

New York State Board for Medicine (Licensure)

**STEPHEN BRINT CARLTON, JD**

Texas Medical Board

**GERARD “GERRY” DILLON, PHD**

Pennsylvania State Board of Medicine

**SHAMI GOYAL, MD**

Illinois Department of Financial and Professional Regulation/Illinois State Medical Board

**GUILLERMO GUZMAN, MD**

Idaho Board of Medicine

**MUSTAFA “MARK” HAMED, MD**

Michigan Board of Medicine

**DAVID HERLIHY**

Vermont Board of Medical Practice

**MARIA LAPORTA, MD**

Illinois Medical Licensing Board

**REBECCA ROBBINS**

Medical Licensure Commission of Alabama

**MARK SPANGLER, MA, LPC**

West Virginia Board of Medicine



**Thank you to all who served on the  
USMLE Committees & Task Forces in 202\***

We invite you to learn more about the USMLE  
by visiting [USMLE.org](https://www.usmle.org).